

Lake City Council Proceedings
Monday, November 18, 2024

These minutes are as recorded by the City Administrator/Clerk and are subject to Council approval at the next regular Council meeting.

The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Schleisman presiding. The following Council members were present: Wilson, Daniel, Gorden, Vogt (remotely), and Bruns. CA Matthews, Public Works Director Janssen, Community Building Manager Streeter-Halvorsen, and Acting Chief of Police Hale were also in attendance. City Attorney Lauver attended the meeting during the closed sessions.

Mayor Schleisman called the meeting to order and the pledge of allegiance was said.

Consent Agenda: Vogt motioned to approve everything on the consent agenda, but to defer approving the Summary List of Claims until later in the meeting. The remaining consent agenda consisted of the following:

- a. Agenda
- b. Minutes: From the November 4, 2024 Regular Meeting
- c. Amended Class B Retail Alcohol License for Dollar General

Seconded by Bruns. All Ayes. Nays-None. MC.

Department Heads were invited to give their report first.

Department Head Council Updates:

Community Building Manager Streeter-Halvorsen gave a detailed report of past events and upcoming events as well as a positive update on a new bartender.

Acting Chief of Police Hale noted everything was going well.

Public Works Director Janssen noted they planted new trees in the Town Square.

Public Hearing:

None Scheduled.

Citizens to Address the Council: No citizens addressed the Council.

Guest Business: There was no guest business.

Council Agenda:

- a. **Smith Hunting Permit**

Finding the permit in order, Gorden made a motion to approve it. Seconded by Daniel. All Ayes. Nays-None. MC.

b. Willis Building Permit

Finding the permit in order, Daniel made a motion to approve it. Seconded by Wilson. All Ayes. Nays-None. MC.

c. Discussion: Sidewalk Program

Council discussed various sidewalk programs and indicated support for the sidewalk program offered by Conrad. Council indicated they want to budget this type of sidewalk program into the next FY budget which starts on July 1, 2025 and lasts through June 30, 2026.

d. Closed Session Pursuant to Iowa Code 21.5: To discuss strategy with Counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Wilson quoted the Code of Iowa and made a motion to enter into closed session for the reason as stated in the agenda. Second by Daniel. Roll Call Vote: Ayes: Vogt, Daniel, Wilson, Bruns, Gorden. Nays-None. MC. The Council and invited parties entered into closed session at 6:11pm.

Daniel made a motion to return to open session at 6:49pm. Seconded by Bruns. Roll Call Vote. Ayes: Vogt, Daniel, Wilson, Bruns, Gorden. Nays-None. MC.

A brief recess was requested by CA Matthews.

e. Closed Session: Pursuant to Iowa Code 21.5: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

At 6:53pm Daniel quoted the Code of Iowa and made a motion to enter into closed session for the reason as stated in the agenda. Second by Daniel. Roll Call Vote: Ayes: Vogt, Daniel, Wilson, Bruns, Gorden. Nays-None. MC. The Council and invited parties entered into closed session at 6:53pm.

Daniel made a motion to return to open session at 7:35pm. Seconded by Wilson. Roll Call Vote. Ayes: Vogt, Daniel, Wilson, Bruns, Gorden. Nays-None. MC.

Gorden made a motion to approve the Summary List of Claims minus the Gworks Claim. Seconded by Daniel. All Ayes. Nays-None. MC.

City Administrator Discussion/Action Items:

a. City Hall will be closed on Thursday November 28th and Friday November 29th in Observance of the Thanksgiving Holiday

CA Matthews noted the city hall would be closed for 11-28 and 11-29 in observance of the Thanksgiving Holiday.

b. Budget Workshop Part I Monday December 2, 2024 from 5pm-6pm.

CA Matthews noted the first budget workshop was set for 12/2/2024 at 5pm.

c. New Addition to Website: Press Release Section

CA Matthews noted a new addition was made to the website where City Press Releases would be posted.

d. Iowa League of Cities 2024 Budget Workshop: Thursday December 5

CA Matthews noted he would be attending a 2024 budget training by the League via Zoom and would be largely unavailable that day.

Mayor Discussion/Action Items:

Mayor Schleisman asked if there was any other business to attend to. Councilperson Vogt requested that future budget workshops be held after CA Matthews has attended the annual budget training provided by the League in the event there are updates that need to be taken into account before beginning the budget process. Councilperson Vogt followed up with CA Matthews about the Bradley Estate and he noted he would have an answer by the next Council Meeting. She also requested that CA Matthews check the bylaws for the Brick and Mortar reimbursement and also to provide Council with a status update on the total liability currently held by the city for comp hours accumulated by the Public Works Department.

Adjourn: With no further business, Bruns motioned to adjourn the meeting. Seconded by Vogt. All Ayes. Nays-None. MC. The meeting adjourned at 7:45pm. The next scheduled regular meeting of Council will be Monday December 2, 2024 at 6pm following the 5pm Budget Workshop where no action will be taken.

Mike Schleisman, Mayor

Jacob Matthews, City Administrator/Clerk

Report Title
Period

Claims Report
11/01/2024 To 11/14/2024

Vendor Name	References	Vendor Total
FINLEY, NEAL	YARD WASTE SIGN	\$205.12
CALHOUN CO. PHOENIX	LEGALS	\$574.96
DANIEL CONSTRUCTION	PICKLEBALL CONTRACT	\$4,300.26
MIDAMERICAN ENERGY COMPANY	MONTHLY EXPENSES	\$5,011.63
I & S GROUP, INC.	WELL 6 & 7 PROJECT	\$1,932.00
IMWCA	PREM ADJ	\$1,780.00
CNA SURETY	BOND PREMIUM	\$197.20

TREASURER - STATE OF IOWA	SALES TAX	\$238.68
TREASURER - STATE OF IOWA	WET TAX	\$1,667.20
INTEGRATED WINDOWS	CMB WINDOW COVERINGS	\$16,000.00
LAKESHORE LEARNING	LIBRARY MATERIALS	\$321.96
HARDIMAN, ALEXIS	REIMB MICROSOFT SUBS	\$150.00
DON'S PEST CONTROL	PEST CONTROL	\$49.00
BAKER & TAYLOR	LIBRARY MATERIALS	\$329.10
VESTIS	RUGS & CMB TABLECLOTHS	\$120.20
QUILL CORPORATION	LIBRARY MATERIALS	\$40.79
ACCO UNLIMITED CORP	LIQUID CHLORINATION	\$730.16
LAMPE, KEITH	TREES	\$1,773.53
ACCESS SYSTEMS LEASING	ADMIN COPIER LEASE	\$358.82
MUNICIPAL SUPPLY	METERS	\$9,269.93
CARROLL CO. SOLID WASTE	RECYCLE FEE	\$119.50
WEBSTER-CALHOUN COOP	PHONE & INTERNET	\$1,237.91
IA PRISON INDUSTRIES	YARD WASTE SIGN	\$136.62
TREASURER STATE OF IOWA	PAYROLL TAX	\$1,813.06
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	\$50.34
COLUMN SOFTWARE PBC	PUBLICATIONS	\$892.15
STATE HYGIENIC LABORATORY	WATER TEST	\$133.00
COMMUNITY OIL FLEET PROGRAM	FUEL	\$1,567.63
JACK'S UNIFORMS & EQUIPMENT	POLICE UNIFORMS	\$858.03
IOWA LEAGUE OF CITIES	BUDGET WORKSHOP	\$50.00
NAPA AUTO PARTS	MONTHLY EXPENSES	\$239.20
DSG - DAKOTA SUPPLY GROUP	WATER SUPPLIES	\$5,001.72
JUDISCH VISION	VISION TESTING	\$30.00
DEMCO	LIBRARY MATERIALS	\$125.44
IA RURAL WATER ASSOCIATIO	ANNUAL DUES	\$355.00
LAKE CITY HARDWARE, INC.	MONTHLY EXPENSES	\$441.05
AMAZON CAPITAL SERVICES, INC.	LIBRARY MATERIALS	\$337.02
AL'S CORNER OIL COMPANY	FUEL	\$690.31
MODERN MARKETING	LIBRARY MATERIALS	\$755.40
CENGAGE LEARNING - GALE	LIBRARY MATERIALS	\$619.80
HANNAH STREETER-HALVORSEN	CMB SUPPLIES	\$81.84
LEVI ELLIS	MOWING	\$110.00
ADVANCED COMMUNICATION		
SERVICE	TECH SERVICES	\$2,508.40
PAYROLL		\$25,388.89
IPERS		\$4,230.56
EFTPS		\$5,538.12
SALES TAX		\$806.66
Total		\$99,168.19

